

RECRUITMENT AND ADMISSION POLICY



1. PURPOSE, SCOPE AND INSTITUTIONAL CONTEXT

This policy sets out the planned approach that the London Institute of Actuarial Studies (LIAS) will take to student recruitment and admissions. It applies to all undergraduate and postgraduate taught programmes to be delivered by LIAS, including both UK and international student admissions.

Our future admissions practices are designed to be inclusive, transparent and aligned with our institutional mission, sector best practice and the expectations of the Office for Students (OfS), the Quality Assurance Agency (QAA) and our validating university partner. Upon registration with the OfS, we will comply with all relevant conditions of registration, including the transparency duty.

LIAS is a new, specialist provider committed to widening access to the actuarial profession through global outreach, inclusive recruitment and academic support. We aim to:

- Attract a globally diverse student body;
- Raise awareness of actuarial careers in all communities;
- Select students based on academic achievement and professional potential;
- Promote equality of opportunity in line with our Access and Participation Statement.

We plan to begin enrolling students in September 2026.

2. GUIDING PRINCIPLES AND EQUALITY COMMITMENTS

All future recruitment and admissions activity at LIAS will be guided by the following principles:

- **Transparency:** Criteria, processes and decisions will be clearly published and easy to understand.
- **Fairness:** Applicants will be assessed consistently and without discrimination.
- **Inclusivity:** We will actively support applicants from underrepresented, disadvantaged or non-traditional backgrounds.
- **Merit and Potential:** Admissions decisions will take into account both academic performance and potential to succeed.

- **Professional Relevance:** We will prioritise applicants with an interest and aptitude for actuarial careers.

We are committed to eliminating discrimination, advancing equality of opportunity and fostering good relations. All admissions staff will receive training in inclusive recruitment practices, including unconscious bias awareness. We will monitor applicant demographic data to identify and address disparities.

3. RECRUITMENT AND ADMISSIONS APPROACH

3.1. RECRUITMENT STRATEGY

Our strategy aims to be globally relevant and socially responsible:

- **UK:** Outreach in low-participation areas (POLAR4 Q1 & Q2), UCAS events, partnerships with schools and community organisations.
- **International:** Strategic partnerships in India, South Africa, the Far East, and Europe; digital outreach; promotion through ethical education agents.

All promotional materials will be reviewed for accessibility, accuracy, and alignment with our mission.

3.2. ADMISSIONS CRITERIA

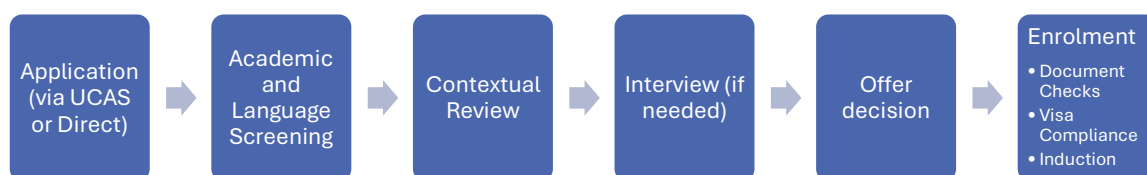
Admissions will balance academic standards with contextual flexibility:

- **Undergraduate (BSc Actuarial Science):** Typical A-level offer including Mathematics (A or B); contextual admissions and recognition of alternative qualifications.
- **Postgraduate (MSc programmes):** UK honours degree (2:2 or above) in a numerate subject; international and professional equivalence considered.
- **English Language:** IELTS 6.5 or equivalent required.

We will also provide guidance on Recognition of Prior Learning (RPL) for applicants with relevant academic or professional experience.

3.3. PLANNED PROCESS

The admissions process at LIAS will be structured, transparent, and designed to ensure a fair and supportive experience for all applicants. The following steps outline our intended admissions pathway, which will be implemented and refined in the lead-up to our first intake:



All applicants will receive timely communication and may request feedback on admissions decisions.

4. APPEALS, COMPLAINTS AND GOVERNANCE

LIAS is committed to fairness and accountability in its admissions process. Applicants will have the right to appeal or raise a complaint if they believe that an error has occurred or that the process has not been conducted in accordance with published procedures.

A dedicated **Complaints and Appeals Procedure** is published separately, outlining how to raise concerns, expected timeframes and routes of escalation. This will be reviewed annually and will align with OfS and QAA expectations.

Admissions related complaints and appeals will be overseen by a designated member of the senior academic team to ensure objectivity and transparency.

Recruitment and admissions oversight will sit with the Academic Board and Director of Admissions. As a new provider, LIAS will review this policy annually and refine our approach as systems are developed and cohorts are established. Future enhancements will be informed by student engagement and sector expectations.

